

# M e m o r a n d u m

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**To:** City Council

**From:** Harry B. Kroos, Public Works and Utilities Department *HBK*

**Subject:** 2011-2012 Sidewalk Snow Removal Assessments

**Date:** April 27, 2012

**cc:** Mayor Buetler, Rick Hoppe, Miki Esposito, Roger Figard, Randy Hoskins, Joan Ross, Thomas Shafer, Bernie Blum

The Public Works and Utilities Department has prepared a resolution identifying assessments for removal of snow and ice from public sidewalks during the 2011-2012 winter season. Included with this memo is a spread sheet listing the two locations in which the Sidewalk Section notified Gana Excavating Inc. to clean snow and ice from sidewalk locations.

The policy of the Public Works and Utilities Department is to respond to calls received in our office identifying problem addresses or locations where the sidewalk has not been cleaned. Section 14.80.110 of the Lincoln Municipal Code requires property owners to clear all snow and ice from the public sidewalk adjacent to their property by 9:00 a.m. the morning following the end of the storm. Inspectors from our office respond to the calls received and inspect the locations reported. The inspectors either leave a door hanger at the property or mail a notice through the US mail to the property owner. Our records indicate that we inspected 535 locations in the course of the followup to calls received.

We do not have enough staff to reinspect all the properties notified to clean sidewalks. We rely upon followup phone calls to identify locations not cleaned after several days. If upon reinspection, the sidewalk has still not been sufficiently cleaned, we will contact the contractor to clean the sidewalk. Gana Excavating Inc. of Lincoln provided the manpower, equipment and materials needed to clean the sidewalks this past winter. Their selection was based upon a bid proposal which was submitted for clearing snow and ice from sidewalks within the City.

Gana Excavating Inc. then billed the City for the cost of this work. Included in the charges billed to property owners is an inspection and administrative fee. This fee totaled \$106.50 for staff time required in inspections and followup necessary for each of the properties.

## 2011/2012 Snow Removal Assessment Locations

Address	Property Owner	Legal Description	Date SW Cleared	Inspector Fee	Contractor Cost	Total to Assess	Parcel ID Number
4321 Gertie Avenue	Matthew Scott & Mary Kate Davis 4321 Gertie Avenue Lincoln, NE 68516	Hoppe Heights Block 10 Lot 6	2-17-2012	\$106.50	\$65.00	\$171.50	16-08-122-006-000
6248 Holdrege Street	LNV Corporation 7195 Dallas Parkway Plano, TX 75024	Sunset Meadow Block 2 Lot 4	2-11-2012	\$106.50	\$130.00	\$236.50	17-16-328-004-000